

**PROPOSED CHANGES TO THE CONSTITUTION OF THE HERTFORDSHIRE  
HEALTH AND WELLBEING BOARD**

*Joint report of Director Health and Community Services and the Chief Legal Officer*

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**1. Purpose of report**

- 1.1 To invite Council to consider whether to approve proposed amendments to the Constitution of the Health and Wellbeing Board.

**2. Summary**

- 2.1 An annual review of the Health and Wellbeing Board Constitution is written into the current Constitution.

- 2.2 Following the 2016 annual review changes are proposed in the following areas:

- Governance structure
- Role titles
- Representation including portfolio holding

- 2.3 The Health and Wellbeing Board considered the proposed amendments to its Constitution at its meeting on 6 October 2016 and recommended that County Council approves them.

**3. Recommendation**

- 3.1 That County Council:-

- (i) agrees the amendments to the Constitution of the Health and Wellbeing Board as set out in the report; and
- (ii) authorises the Chief Legal Officer to make the amendments to the Constitution of the Health and Wellbeing Board as approved in (i) above.

## 4. Background

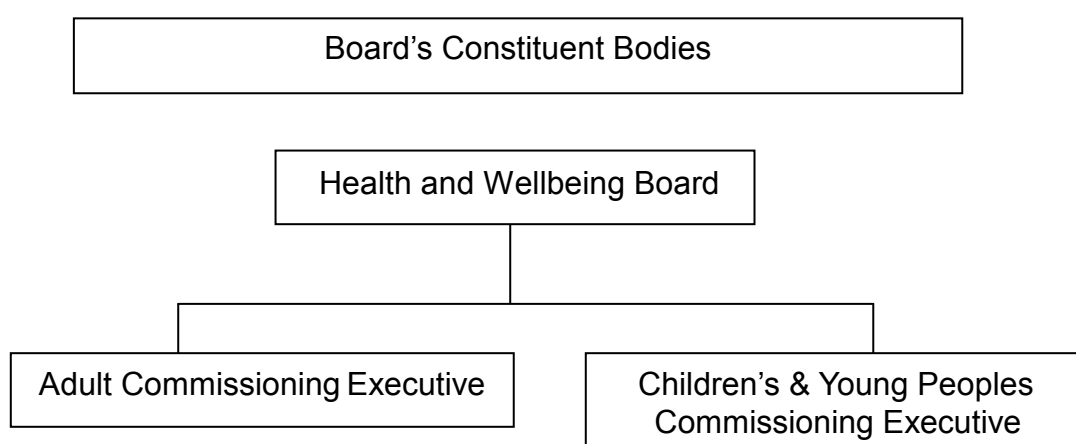
4.1 The Health and Wellbeing Board's Constitution states:

*"7.2 This Constitution will be reviewed annually by the Board and any proposal for change submitted as a recommendation to the County Council."*

4.2 The Board reviewed its current Constitution, and has proposed amendments for Council's consideration as set out below.

4.3 **Governance structures.** It is proposed that the governance structure diagram in the Constitution is amended to reflect changes to groups that sit under the Board.

Diagram 1 – Proposed governance structure



4.4 **Role titles.** It is proposed that paragraph 3.4.1 of the Constitution be revised to read *"The Lead Officer for the Board shall be an Assistant Director of Health and Community Services as nominated by the Director of Health and Community Services and the lead officer shall carry out their functions in a manner that is consistent with the applicable regulatory framework, including the County Council's."*

4.5 **Board representation.** Rather than make changes to the membership of the Board, it is recommended that a role of 'Portfolio Holder' is introduced to facilitate wider representation from key areas of the local system.

4.6 It is proposed that Portfolio Holders act as the link to key strategic groups, and lead working groups, as agreed by the Board, to make progress on specific issues. It is also proposed that the roles are informal, with no delegated authority to make decisions on behalf of the Board. For this reason, and to maintain a flexible approach to the introduction of the role, it is not recommended that portfolio holders should be written into the Board's refreshed Constitution.

4.7 A proposed list of portfolios is included below:

- Voluntary sector
- Pharmacy
- Primary care
- Housing
- Sustainability and transformation plan (STP)

4.8 It is intended that the Board agrees its portfolio holders and that they be drawn from the membership of the Board.

## **5. Financial Implications**

5.1 There are no financial implications arising from the proposals in this report.

### Background Information

Annex 11A of the County Council's Constitution

<http://www.hertfordshire.gov.uk/your-council/cpdrp/constitution/annexeconstitution>

Report and Minutes, Health and Wellbeing Board, October 2016

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/605/Committee/13/Default.aspx>